



2010 BFM PROCESSOR JURY FORM

The Market strives to provide a place where fresh and wholesome products are sold, prioritizing the interests of local agriculture. In recognition of the contribution that processed and ready-to-eat foods bring to the Bellingham Farmers Market, we have instituted an evaluation criteria to help determine how appropriate each Processor applicant is for the Market and how they fit the Market's needs.

- A. Salability** - The product should do well in a farmers' market setting.
- B. Compatibility** - The product should be unique, and /or fill a niche in the Market's product mix.
- C. Stability** - The applying vendor should have a business sense and an entrepreneurial outlook and be able to produce enough product to meet demand.
- D. Commitment** - The prospective vendor should be willing to commit to specific Market days.
- E. Production** - The prospective vendor should have a substantial "hands -on" contribution to the making of the product.
- F. Health Department Compliance** - New and returning Processors should be in good standing with the Whatcom County Health Department. Applicants with previous violations will be reviewed by the Board and membership may be denied.
- G. Use of Local/Sustainable Ingredients** - Menu items should incorporate locally sourced items whenever possible.

NOTE: This Processor Jury Application must be submitted along with the Membership Application and Stall Schedule by the January 31, 2010 deadline. There is a non-refundable \$15 jury fee for each category submitted. Please include a check made out to the Bellingham Farmers Market with this application. The jury fees must be submitted by separate check. Do not include jury fees with Membership Application fees. You must submit a Membership Application, Stall Schedule, and be paid in full prior to jurying. You will receive a full refund of your Membership Application fee if you do not pass the jury.

The board voted to deny any applications from new Processors wishing to use hydrogenated oils in their products for sale at the market. It is the goal for the Bellingham Farmers Market to have all of our processed and ready-to-eat foods free of hydrogenated oil by 2011.

This survey will be used to **gather information** about your businesses permitting, power requirements, purchasing practices, environmental sensibility, marketability, market mix and menu offering. Please complete all of the information below in order to be considered for membership.

Processed Food Vendors are vendors offering fresh food product that they have processed themselves into the product being offered for sale at the market. These products are prepackaged and meant to be taken home. Upon approval of the board, these vendors may also offer items that they do not process. Such non-processed items are specifically limited so as not to compete with locally handmade processed items.

Concessionaires are vendors offering fresh food products that they have processed themselves into products being offered for sale at the market. These products are ready-to-eat and intended for consumption at the Market. Upon approval of the board, these vendors may also offer packaged foods and items that they do not process. Such non-processed items are specifically limited so as not to compete with locally handmade processed items.

Farmer Processors are approved farm vendors offering any processed farm products. The majority of the ingredients in these products must have been grown or raised by the farmer themselves. This is measured by weight, value or volume, depending on product. All processed farm items must be made from scratch by producers' own hands and be Board approved. Please see the Bellingham Farmers Market handbook for more explicit information regarding language of this specific vendor category.

Please submit 1-2 actual samples from your menu for tasting. Please also submit photos of your booth display and other menu items if appropriate. Remove all identifying tags and prices from products to preserve applicant's confidentiality. If you have questions, please call the Market office at 647-2060. We are available to help provide feedback so that applicants have the best possible chances of being approved.

Samples and photographs need to be delivered between **9 am and 10 am on February 6, 2010 to the Whatcom Volunteer Center** (725 N. State Street, parking available in the rear of the building). All applicants are responsible for attending the jury. BFM will not send confirmation or reminders of the jury. No accommodations will be made for early or late drop off or pick up. Photos and platters (if applicable) will be available for pick-up between 2 and 3 pm. No exceptions will be made. No other juries will be held for the 2010 season.



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DATE SUBMITTED _____

I am applying as a: Processor Farmer Processor Concessionaire

I am applying for: Saturday Market Wednesday Market

Name: _____ Business Name: _____

Phone: _____ Business /Commercial Kitchen Address: _____

I. Health Department Approvals/Permits/Certifications

Do you intend to sample product on site? Yes No

Do you have a valid Whatcom County Health Department permit? Yes No

Are you certified organic? Yes No

Do you use or market any FairTrade products? Yes No

Do you have certification from the Dept of Ag.? Yes No

II. Equipment and Power Necessities

Can your booth run off of any alternative power sources other than electric? Yes No

Please list all equipment that requires power to operate your booth:

Equipment #1: _____ Amperage: _____

Equipment #2 _____ Amperage: _____

Equipment #3 _____ Amperage: _____

Notes: _____



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III. Purchasing

Please list any/all local Skagit or Whatcom based farmers or producers that you support:

Farm	Products Purchased
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

What percentage of your total products purchased are from local sources:

0 1-25% 25-50% 50-75% 75-100%

What percentage of your purchases comes from regional distributors?

0 1-25% 25-50% 50-75% 75-100%

What percentage of your purchases comes from national distributors?

0 1-25% 25-50% 50-75% 75-100%

What percentage of your purchases are come direct from local Skagit/Whatcom farmers?

0 1-25% 25-50% 50-75% 75-100%

IV. Environmental Sensibility

Are you committed to using 100% compostable silverware, cups, plates, etc.? Yes No

Can you look at your packaging and find ways to reduce waste? Yes No

V. Display/Marketability

Please provide a photograph of your booth display.

If applicable, please provide a photograph of your processed products, showing packaging & labeling.

Does your packaging list ingredients: Yes No

Do you participate in other markets, festivals, etc? If so, which ones and for how long?

VI. Market Mix

Please describe how your product fits into the market mix of the Bellingham Farmers Market:



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VII. Menu Offering

Do you use any local or organic ingredients in your menu offerings? Yes No

Do you use hydrogenated oils in any of your menu offerings? Yes No

If yes, what menu offerings have hydrogenated oil? Please list below.

If you feature seafood in your menu offering is it: Wild Farmed

What percentage of your menu is prepared from scratch?

0 1-25% 25-50% 50-75% 75-100%

What percentage of your menu is made using prepared foods?

0 1-25% 25-50% 50-75% 75-100%

Will you offer any rotating menu selections? If so, explain:

If you are a concessionaire and plan to offer ready to eat food, please list 3 of your menu items to be sold at the Bellingham Farmers Market:

EXAMPLE: }	Item: Fresh Garden Salad	Price: \$6.00
	Fresh ingredients list: lettuce, tomatoes, shredded carrots, peas, cheese	
	Prepackaged ingredient list: Dressing, Croutons	

Item 1: _____ Price: _____

Fresh Ingredients: _____

Prepackaged Ingredients: _____

Item 2: _____ Price: _____

Fresh Ingredients: _____

Prepackaged Ingredients: _____

Item 3: _____ Price: _____

Fresh Ingredients: _____

Prepackaged Ingredients: _____

Please attach all applicable permits and certification(s) for your application to be considered:

- Whatcom Co Health Dept Permit
- Fair Trade Certification
- Organic Certification
- Dept of Agriculture Certification